

Elk Island Catholic Separate School Division

Minutes of the Public Board Meeting

Held on February 19, 2025 at 1:00 p.m.

Elk Island Catholic Schools, Sherwood Park, AB

Board Members Present: Le-Ann Ewaskiw, Board Chair
 Jean Boisvert, Vice-Chair
 Ted Paszek, Trustee
 Shelley Charchun, Trustee
 Teresa Makowecki, Trustee
 Dean Sarnecki, Trustee

Board Members Absent: Al Stewart, Trustee

Administration Present: Paul Corrigan, Superintendent
 Tracy Leigh, Secretary-Treasurer
 Brett Cox, Assistant Superintendent Human Resources
 Christina MacKinnon, Assistant Superintendent, Educational Excellence
 Jody Seymour, Director Student and Staff Formation
 Michael Hayden, Director Transportation
 Michael Di Massa, Communications Coordinator
 Lisa Wispinski, Recording Secretary

Public: 3

Call to Order	Chair Ewaskiw called the meeting to order at 12:59 p.m. and welcomed guests, extending a special welcome to Archbishop Richard Smith.
Opening Prayer	Trustee Paszek led the Board in opening prayer and offered prayers of condolences for those that have lost loved ones. He also asked everyone to keep Pope Francis in their prayers.
Singing of O'Canada	The Board joined in the singing of O'Canada.
Acknowledgement of Land and People	Elk Island Catholic Schools acknowledges that we are, in all the schools and communities of EICS, located within the traditional land of Treaty No.6 and home of the Métis Nation. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time

	<p>immemorial, a place that has welcomed many peoples from around the world to make their home here.</p> <p>These traditional territories are a vast area encompassing large portions of central Alberta and central Saskatchewan, an area in which we live, work and play each and every day.</p>
Approval of the Agenda	<p>010/2025 Trustee Sarnecki moved that the agenda be adopted as circulated. <i>CARRIED</i></p>
Approval of the Minutes	<p>011/2025 Trustee Charchun moved that the Board of Trustees approve the minutes of the January 22, 2025 Public Board Meeting as circulated. <i>CARRIED</i></p>
Presentations / Delegations	
Faith Formation	<p>Director Seymour led the Board in faith formation, asking trustees to reflect on their relationship with the Eucharist and how to remain rooted in Christ when faith presents challenges. Chair Ewaskiw expressed her appreciation and noted how fortunate the Board is to have faith formation as part of its meetings.</p>
Transportation Services	<p>Superintendent Corrigan introduced Director of Transportation Mike Hayden, along with Transportation Coordinators Liane Gingras, and Heidi Cunningham who shared a presentation on the vital role their department and bus operators play in safely transporting students to and from school.</p> <p>Director Hayden highlighted key initiatives, including the First Rider Program, student safety measures, professional development opportunities for bus operators, and the ‘Give a Pencil Car Wash’ to raise funds to support students in need of school supplies. He also emphasized how the department is integrating faith into its daily operations.</p> <p>Chair Ewaskiw and Superintendent Corrigan expressed their appreciation for the transportation department’s efforts, particularly its engagement in the division assurance plan.</p>
Unfinished Business	
2025-2026 School Year Calendars	<p>Superintendent Corrigan presented the 2025-2026 school year calendars for final approval.</p> <p>012/2025 Trustee Paszek moved that the Board of Trustees give final approval to the recommended 2025 – 2026 Strathcona / Fort Saskatchewan / Vegreville</p>

	<p>Calendar, as well as the 2025-2026 Camrose 4 day student week and 5 day student week Calendars.</p> <p style="text-align: right;"><i>CARRIED UNANIMOUSLY</i></p>
Policy 9: Board Representatives	<p>Trustee Sarnecki presented to the Board the proposed amendments to Board Policy 9: Board Representatives for approval.</p> <p>013/2025 Trustee Sarnecki moved that the Board of Trustees approve Policy 9: Board Representatives for second reading.</p> <p style="text-align: right;"><i>CARRIED</i></p> <p>Trustee Makowecki left the meeting at 2:55 pm</p>
Policy 13: Distributed Decision Making	<p>Trustee Sarnecki presented to the Board the proposed amendments to Board Policy 13: Distributed Decision Making for approval.</p> <p>014/2025 Trustee Sarnecki moved that the Board of Trustees approve Policy 13: Distributed Decision Making for second reading.</p> <p style="text-align: right;"><i>CARRIED</i></p>
New Business	
Policy 11 - Board Delegation of Authority	<p>Trustee Sarnecki presented to the Board the proposed amendments to Board Policy 11: Delegation of Authority for approval.</p> <p>015/2025 Trustee Sarnecki moved that the Board of Trustees approve Policy 11: Board Delegation of Authority for first reading.</p> <p style="text-align: right;"><i>CARRIED</i></p>
2026-2027 School Year Calendars	<p>Superintendent Corrigan introduced his briefing, seeking board approval to the 2026-2027 'in-principle' calendars for Sherwood Park, Fort Saskatchewan, and Vegreville.</p> <p>016/2025 Trustee Sarnecki moved that the Board of Trustees approve 'In-Principle,' the recommended 2026 – 2027 Strathcona / Fort Saskatchewan / Vegreville Calendar.</p> <p style="text-align: right;"><i>CARRIED</i></p>
Superintendent's Report	
	<p>Superintendent Corrigan provided the Board with updates on the following:</p> <ol style="list-style-type: none"> 1. 2025/26 Enrolment Projections 2. EICS Real Property Report

	<ol style="list-style-type: none"> 3. Literacy and Numeracy Funding 4. French Immersion Program Promotional Video 5. Education Property Tax Letter - Declaration of Support 6. Jordan's Principle 7. EICS Division Wellness Update 8. Bishop's Assurance Update 9. Artificial Intelligence (AI) Subcommittee 10. GrACE 11. Ministerial Order #009/2025 12. Meetings with Catholic Education Parent Advisory Committee (CEPAC), Our Lady of Perpetual Help Parish Council, EICS Parish Priests, and a meeting of Alberta Bishops, Superintendents, and Board Chairs. <p>017/2025 Trustee Boisvert moved that the Board of Trustees receive the Superintendent Report as information.</p> <p style="text-align: right;"><i>CARRIED</i></p>
Secretary Treasurer Report	
Governance and Financial Reports	<p>Secretary Treasurer Leigh presented the Financial and Governance Reports for January 2025.</p> <p>018/2025 Trustee Charchun moved that the Board of Trustees receive the Secretary-Treasurer's Report as information.</p> <p style="text-align: right;"><i>CARRIED</i></p>
Correspondence	
	No correspondence at this time.
Trustee Reports	
Alberta Catholic School Trustees' Association (ACSTA)	Trustee Paszek presented for information the ACSTA Board of Directors Report.
Alberta School Boards Association (ASBA)	Trustee Boisvert gave a verbal report about ASBA Zone 2 /3.
REAL Foundation	Trustee Boisvert gave a verbal report on the REAL Foundation.

	<p>019/2025 Trustee Paszek moved that the Board of Trustees receive the Trustee Reports as information.</p> <p style="text-align: right;"><i>CARRIED</i></p>
Board Meeting Evaluation	Trustees were encouraged to complete the Board Meeting Evaluation.
Closing Prayer	Trustee Charchun led the closing prayer.
Adjournment	Vice Chair Boisvert declared the meeting adjourned at 4:23 p.m.

Le-Ann Ewaskiw

Le-Ann Ewaskiw (Mar 21, 2025 13:18 MDT)

Board Chair, Le-Ann Ewaskiw

Tracy Leigh

Secretary Treasurer, Tracy Leigh

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Final Audit Report

2025-03-21

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