

### **Field Trip / Excursion Annual Consent Form**

I/We understand that the Elk Island Catholic Separate School Division (the “Division”) arranges for students/children in the Division to participate in field trips, which, in the opinion of the Division, have definite educational, athletic, or cultural value and are considered in the category of **low risk** activities. These activities happen quite regularly throughout the school year and may include travelling to and from the location of the field trip. This form is not intended to request your approval for field trips that are considered **moderate** risk activities. A separate permission form will be sent home for **moderate** risk field trips.

1. The Parties understand and acknowledge that:
  - a) The Activities have foreseeable and unforeseeable inherent risks, hazards and dangers that no amount of care, caution or expertise can eliminate, including without limitation, the potential for serious bodily injury, and in rare occurrences, permanent disability, paralysis and loss of life;
  - b) The Organization has a difficult task to ensure safety and it is not infallible. The Organization may be unaware of the Individual’s fitness or abilities, may give incomplete warnings or instructions, may misjudge weather or environmental conditions, and the equipment being used might malfunction; and
  
2. In consideration of the Organization allowing the Individual to participate in the Activities, the Parties agree:
  - a) That the Individual's mental and physical condition is appropriate to participate in the Activities;
  - b) That personal injury can and may occur to the Individual Child, and I hereby authorize the Field Trip’s organizer, its officers, or representatives to seek and consent to emergency medical attention for the Individual Child and further agree that the Organization is not liable for any costs incurred in connection with such medical attention;
  - c) To comply with the rules and regulations for participation in the Activities;
  - d) To a rescheduling of the Activities, should unforeseen circumstances affect the viability of these Activities;
  - e) To comply with the rules of the facility, including during transportation;
  - f) That if the Individual observes an unusual significant hazard or risk, the Individual will remove themselves from participation and bring such to the attention of an Organization representative immediately;
  - g) The risks associated with the Activities are increased when the Individual’s abilities are compromised, for any reason, including, but not limited to fatigue, muscle strain, compromised vision, minor injury, and the Individual agrees not to participate if impaired in any way;
  - h) That it is the Individual's sole responsibility to assess whether any Activities are appropriate for the Individual. By the Individual commencing an Activity, they acknowledge and accept the suitability and conditions of the Activity;
  - i) That the Parties acknowledge that they have considered and disclosed to the School Board all physical or mental health conditions, allergies, intolerances, and any other risks associated with these conditions, that could potentially affect the Individual’s ability to safely participate in the Activities. Permission for the Individual to participate in the Activities is therefore based upon belief that the Individual does not have any intolerances, allergies, or health conditions that have not been disclosed, and could affect the Individual’s ability to safely participate in the Activities.

j) Student Sleeping Arrangement: For overnight field trips, all students must have their own bed. Students are not permitted to share a bed.

3. In consideration of the Organization allowing the Individual to participate in the Activities, the Parent/Guardian/Individual agree:
- a. The Organization may be providing transportation, and by granting permission for the Individual to participate in the Activities, the Parent/Guardian/Individual agree that the Individual participating is allowed to use school provided transportation going to and from the Activities;
  - b. There are inherent risks associated with school provided transportation, that includes but is not limited to:
    - i. Injuries from slips, trips, or falls when entering or exiting the school provided transportation;
    - ii. Injuries from ignoring safety rules, such as falling down after standing-up inside a moving vehicle;
  - c. Injuries due to a traffic accident involving the school provided transportation;

I/We understand that any medical information requested would be collected for the purpose of student safety during field trips, including student athletic events (which are generally considered to have an inherent element of risk of injury despite all safety precautions).

I/We, being the custodial parent(s) or guardian of:

---

(the "student"), consent to the student participating in any such field trips arranged by the Division, and we authorize the participation by the student. It is understood that my/our consent and authorization are subject to the following conditions:

1. The Division will be responsible for any injuries and damages suffered by the student while participating in any such field trip that arises **as a result of the negligence of the Division**.
2. The Division, through the relevant school, will advise me/us in writing of the following particulars of any field trip two weeks, if possible, and at least three school days, at minimum, prior to the intended date of the field trip:
  - (a) destination;
  - (b) arranged supervision;
  - (c) date(s) and time(s);
  - (d) transportation plans;
  - (e) associated risks that should be highlighted regarding the field trip;
  - (f) costs, if any; and,
  - (g) a telephone number through which additional information on the field trip may be obtained.
3. I/We have the right to advise the Division, through the relevant school, in writing, at least two school days before the commencement of any particular field trip, that I/we do not consent to the student participating in the field trip, in which event my/our consent and authorization will be considered as withdrawn for the particular field trip and the student shall not be allowed to participate in such field trip.
4. I/We have read the students' responsibilities and have discussed these with my child and I will comply with the parents'/guardians' responsibilities.
5. This consent, authorization and waiver shall be in effect for the current school year only.

## Students' Responsibilities

Each student participating in a field trip shall:

- comply with the requirements of the school's student code of conduct;
- be prepared for the particular type of field trip (i.e: wear appropriate clothing and footwear to be prepared for possible seasonal weather variances);
- advise the field trip leader of any health concerns or dietary restrictions;
- be accountable to the field trip leader and all supervisors;
- participate in a responsible and cooperative manner during the trip;
- complete all academic activities related to the field trip before, during, and after the trip in a satisfactory manner; and,
- adhere to the Code of Conduct as follows:

## Code of Conduct for All Field Trip Participants

All field trip participants shall conduct themselves in a manner consistent with the school's code of conduct, the Division's values, and in a manner befitting representatives of the Elk Island Catholic School Division. Field trip participants shall be aware of local laws and customs that may impact their conduct and decisions while at the destination.

The use of alcohol, illegal drugs, or un-prescribed prescription drugs, or the misuse of prescription drugs by all participants (field trip leader, supervisors, students) is strictly prohibited at all times during the duration of the field trip, and applies to all field trips regardless of the circumstances, the age of the participants or local laws, customs and culture, and shall apply to the field trip leader and supervisors, whether or not students are present. The purchase and/or possession of any prohibited or restricted items are not permitted.

## Parents'/Guardians' Responsibilities

Parents/Guardians are responsible for:

- returning the signed authorization form to the school by the required deadline;
- advising the school of any health concerns or dietary restrictions;
- ascertaining if the level of risk associated with the trip is appropriate for their child;
- their child's transportation to and from the school or meeting place for field trip departure and arrival;
- attending any parent/guardian information meetings regarding the field trip, if applicable;
- ensuring their child is appropriately dressed for seasonal weather conditions, and that the child brings the required equipment, food, drink, etc; and,
- reinforcing with their child the importance of appropriate behaviour while on the field trip.

DATED at \_\_\_\_\_ Alberta, on this \_\_\_\_\_ day of

\_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Name of Custodial Parent/Guardian

\_\_\_\_\_  
Signature of Custodial Parent / Guardian

\_\_\_\_\_  
Name of Custodial Parent/Guardian

\_\_\_\_\_  
Signature of Custodial Parent / Guardian