



LPN (Licensed Practical Nurse) – Job Description

The Licensed Practical Nurse (LPN) will utilize applicable medical nursing processes, critical thinking, problem solving and decision-making skills to provide medical care for a student by following a Student's Specialized Medical Plan, drafted in collaboration with the student's medical team and family, and division staff. The successful candidate will be guided by their education, experience, demonstrated skill level and Elk Island Catholic School District policies and procedures. As part of the school's collaborative team, the successful candidate will also support the educational programming for the assigned student and may be involved in supporting universal and targeted supports for other students within that classroom setting.

Under the supervision and direction of the Director of Inclusive Learning Services and the school principal, the LPN will work within a Collaborative Response Model and will be responsible for:

- Provide ongoing personal and physical care and medical assistance
- Provide specialized medical services such as but not limited to:
 - Life threatening; medically fragile, diabetes, seizures
 - Assistance with catheterization; G-tube or specialized feeding
 - Manual insulin delivery via insulin pump
 - Monitor oral intake, activity level, and absorption of bowels, and make decisions for insulin delivery and medication administration (dosage determination)
 - Monitor site for insulin delivery, if needed change insulin delivery site
 - Charting for medical needs
 - Toileting: diapering, colostomy bag care and the disposal of biohazards
 - Respiratory therapy interventions
 - Physiotherapy
 - Specialized equipment, operation of mechanical lift
 - Dressing and grooming and personal hygiene
 - Lifting and carrying non-ambulatory students into and out of specialized equipment (e.g., walkers, wheelchairs, toilets, commodes, sensory equipment and standing frames)

- Attend and participate in team meetings, case conferences and professional development activities, as determined by school and division staff
- Collaborate with the school and division team on the goals, objectives and strategies for individualized programming plans
- Monitor student throughout the day to ensure safety, anticipate needs and intervene
- Ensure proper and effective documentation shared with school and division staff, and integrated into student's individualized program plan
- Ensure student has the necessary materials to complete classwork and activities
- Assist student in adapting to the classroom, developing social skills, self-esteem, independence, implementing regulation supports, and interacting with others
- instruct student on the work to be completed and provide assistance in completing classroom work and activities
- As part of the collaborative classroom team, support other students, as needed

Qualifications:

LPN designation by the Practical Nurses of Alberta is required and membership in good standing with College of Licensed Practical Nurses of Alberta (CLPN). Diabetic training and G-Tube training is required.