

Administrative Procedure 260
Form 260-2

Field Trip / Excursion Risk Assessment Checklist

1. Aligned with EICS' Administrative Procedure 260, this Field Trip / Excursion is classified as being: *(please check one box below)*

- High risk
- Low to moderate risk

2. Please identify any potential hazards (situations that expose to danger or harm) associated with this field trip/excursion.

3. Which people will be exposed to the potential hazards indicated above?
(please check as many as are applicable)

- students
 - staff members
 - other *(please specify)*
 - volunteers
 - external agents
-

4. Have you read the "Safety Guidelines for Physical Activity in Alberta Schools" document for the instructional and safety guidelines for this trip to proceed?
 Yes No

5. Are the required supervision, instructional considerations and equipment/facilities guidelines in place for this trip to proceed?
 Yes No

6. Is a "site review" required prior to a decision to go on the field trip/excursion?
 Yes No

7. If yes, when will this be conducted? If no, please explain why not.

Teacher's Signature

Date

Principal's Signature

Date