ELK ISLAND CATHOLIC SCHOOLS

Employee Expense Claim Form

Meal Allowances:
Breakfast $15.00. Lunch $20.00., Dinner $35.00

Revised October 2, 2015

Attach Original detailed Receipts for all purchases

Mileage rates .54 km @ January 1, 2013
over 5000 kms mileage rate @ .47 km

Date	Meeting/Event	Kms.	Mileage Amount	Meals	Hotel	Other	Gst	Total incl. Gst	Explanation if needed
MAY15	POLICY MTG.	170	$ 91 .80					91.80	
MAY21	BOARD MTG.	170	$ 91 .80					91.80	
MAY27	STAFF APPRECIATION	170	$ 91 .80					91.80	
June 5	POLICY MTG.	170	$ 91 .80					91.80	
MAY30-June1	CCSTA CONFRENCE	760	$ 410 .40	$70	1 Dinner, 1	BREAKFAST 1 LUNCH		410.40	1 BREAKFAST, 1 LUNCH 1 DINNER.
			$ -						
			$ -					70.00	
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Totals		-	777.60	70.	-	-	-	847 $0.00	

RON BAIER TRUSTEE
Employee Name and Location
(Please Print)

$847.60

Ron Baier
Employee Signature

JUNE 5, 2019
Date

J. Rezel
Supervisor's Approval

June 12, 2019
Date