ELK ISLAND CATHOLIC SCHOOLS

Employee Expense Claim Form

Meal Allowances:
Breakfast $15.00, Lunch $20.00., Dinner $35.00

Revised October 2, 2015

Attach Original detailed Receipts for all purchases

Mileage rates .54 km @ January 1, 2013
over 5000 kms mileage rate @ .47 km

Date	Meeting/Event	Kms.	Mileage Amount	Meals	Hotel	Other	Gst	Total incl. Gst	G/L Account
Aug. 29	FAITH DAY / COMMITTEE MTG.	170							
								$	
								91.80	
Totals									

Ron Baier TRUSTEE

Employee Name and Location
(Please Print)

Ron Baier

Employee Signature

August 29, 2018

Date

T. Pazzl

Supervisor's Approval

Aug 29, 2018

Date