

ELK ISLAND CATHOLIC SEPARATE REGIONAL DIVISION NO. 41
MINUTES OF THE REGULAR BOARD MEETING
HELD ON WEDNESDAY, DECEMBER 13, 2017 AT 2:40 P.M.
CENTRAL LEARNING SERVICES, SHERWOOD PARK, ALBERTA

Present		<p>Mrs. Justine Wright – Chair Mrs. Michelle Szott - Vice-Chair Mr. Ron Baier – Trustee Mr. Jean Boisvert – Trustee Mrs. Le-Ann Ewaskiw –Trustee Mrs. Teresa Makowecki - Trustee Mr. Ted Paszek – Trustee Mr. Michael Hauptman – Superintendent Mr. Shawn Haggarty – Deputy Superintendent</p>
Absent		<p>Mr. Ryan Stierman - Secretary-Treasurer</p>
Also present		<p>Mrs. Marie Frederick – Recording Secretary Mrs. Susan Johnson – Director, Communications</p>
Public		<p>1</p>
Call to Order		<p>Chair Justine Wright called the meeting to order at 2:40 p.m.</p>
Prayer		<p>Trustee Ted Paszek led everyone in prayer and asked everyone to remember all the staff and students who have lost loved ones or who are struggling or suffering.</p>
O' Canada		<p>Chair Justine Wright welcomed everyone to the meeting and everyone joined together in the singing of O'Canada.</p>
Acknowledgement		<p>We acknowledge that we are on the traditional land of Treaty No. 6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.</p>
Additions to the Agenda	154/2017	<p>Trustee Ron Baier moved to adopt the Agenda as circulated.</p>
		CARRIED
Minutes of Regular Board Meeting of November 29, 2017	155/2017	<p>Trustee Ted Paszek moved that the minutes of the Regular Board Meeting of November 29, 2017 be adopted as circulated.</p>
		CARRIED

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**Board Evaluation
Summary**

There was an issue with the Wi-Fi at the last meeting; therefore, Trustees didn't have the opportunity to do the Board Evaluation Summary.

PRESENTATION & DELEGATIONS:

Faith Formation

Superintendent Michael Hauptman presented on the transformational pilgrimage he recently went on to Nazareth and Bethlehem. He indicated that it was a fully immersed faith experience.

Trustees thanked the Superintendent for his presentation.

ITEMS FOR INFORMATION:

Correspondence:

The Board of Trustees received correspondence from the Council of Catholic School Superintendents of Alberta regarding the establishment of an Excellence in Catholic Education Award, awarded annually by all Alberta Catholic school jurisdictions.

The Board of Trustees also received a letter from the Alberta Catholic School Trustees' Association (ACSTA) thanking the Board for their support of the ACSTA's Silent Auction supporting Development and Peace and the ACSTA's Toonies for Tuition program.

Trustee Reports:

ASBA

Chair Justine Wright referred Trustees to the Alberta School Boards' Association Zone 2/3 Draft Minutes of November 27, 2017 for information.

156/2017 **Trustee Jean Boisvert** moved that the Trustee Report be accepted for information.

CARRIED

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Superintendent's Report:

Assistant-Superintendent Shawn Haggarty highlighted the Superintendent's Report:

- Committee Requests:
 - Policy Committee
- Organizational Activities:
 - College of Alberta School Superintendents' CASS Zone 2/3 meeting
 - Excellence in Catholic Educational Leadership (EXCEL)
- Information:
 - 2016-2018 Alberta Education Results Overview
 - Assurance pilot
- Community Engagement
 - Joint meeting with Elk Island Public Schools and Strathcona County

157/2017 **Trustee Jean Boisvert** moved that the Board accept the Superintendent's report for information.

CARRIED

Secretary-Treasurer's Report

Superintendent Michael Hauptman referred Trustees to the Secretary-Treasurer report:

1. November Financial Report
2. November Governance Report

158/2017 **Vice-Chair Michelle Szott** moved that the Board accept the Secretary-Treasurer's report for information.

CARRIED

2017-2018 Class Size Reporting

Superintendent Michael Hauptman presented the 2017-2018 Class Size Report. Overall Administration is very pleased with the report.

159/2017 **Trustee Ron Baier** moved to accept the 2017-2018 class size report for information.

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POLICY 20 – Naming of Educational Facilities – the Alternative Learning Centre

Chair Justine Wright raised the issue of naming the Division’s alternative learning centre. Trustees discussed possible names:

- St. Isidore of Seville
- St. Jude
- St. John Bosco
- St. Marguerite Bourgeoys

Superintendent Michael Hauptman indicated that Administration will send the survey out with a synopsis of each of the four names. The information will come back to Trustees for the January meeting.

Recognition – Top 40 Under 40 – Brea Malacad

Superintendent Michael Hauptman recognized Division Psychologist Brea Malacad on being named one of the top 40 under 40 by Avenue Edmonton Magazine for her significant contribution to her community.

Trustees congratulated Mrs. Malacad on being recognized for her work on the Violence Threat Risk Assessment (VTRA) program at Elk Island Catholic Schools. Mrs. Malacad thanked Trustees for their recognition.

UNFINISHED BUSINESS:

NEW BUSINESS:

CCSTA – AGM & Convention 2019 - Canmore

160/2017

Trustee Michelle Szott moved that the Board put aside funds from the Board governance budget over and above the existing professional development budget to send all Trustees to the 2019 Canadian Catholic School Trustees’ Association AGM & Convention in Canmore, Alberta.

CARRIED

ASBA – Winter Leadership Academy January 15-16, 2018

Trustee Le-An Ewaskiw, Vice-Chair Michelle Szott and Trustee Ted Paszek will be attending the Alberta School Boards Association’s Winter Leadership Academy.

Alberta Education School Code for St. André Bessette

Superintendent Michael Hauptman briefed Trustees regarding Alberta Education’s requirement of a Board motion to create a school code for St. André Bessette Catholic High School.

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161/2017 **Trustee Ron Baier** moved that the Board of Trustees requests that Alberta Education creates a school code for St. André Bessette Catholic High School, which will be opening for the 2018-2019 school year.

CARRIED

**January 24, 2018 Board
Special Meeting Motion**

162/2017 **Vice-Chair Michelle Szott** moved that the Board hold a Special Board Meeting on January 24, 2018 at 8:30 a.m.

CARRIED

**Board Meeting
Evaluation Form**

Chair Justine Wright asked Trustees to complete the Board Meeting Evaluation Form.

Closing Prayer

Vice-Chair Michelle Szott closed the meeting with a prayer.

Adjournment

Chair Justine Wright declared the meeting adjourned at 5:10 p.m.

BOARD CHAIR

SECRETARY-TREASURER
