

**ELK ISLAND CATHOLIC SEPARATE REGIONAL DIVISION NO. 41**  
**MINUTES OF THE ORGANIZATIONAL MEETING**  
**HELD ON MONDAY, NOVEMBER 6, 2017 AT 1:00 P.M.**  
**EDUCATION CENTRE, SHERWOOD PARK, ALBERTA**

<b>Present</b>	<b>Mr. Ron Baier - Trustee</b> <b>Mr. Jean Boisvert – Trustee</b> <b>Mrs. Le-Ann Ewaskiw – Trustee</b> <b>Mrs. Teresa Makowecki – Trustee</b> <b>Mr. Ted Paszek – Trustee</b> <b>Mrs. Michelle Szott – Trustee</b> <b>Mrs. Justine Wright – Trustee</b> <b>Mr. Michael Hauptman – Superintendent of Schools</b> <b>Mr. Ryan Stierman - Secretary-Treasurer</b>
<b>Absent</b>	<b>Mr. Shawn Haggarty – Deputy Superintendent</b>
<b>Also Present</b>	Father Jim Corrigan – Pastor, Our Lady of Perpetual Help Parish Ms. Marie Frederick – Recording Secretary Ms. Susan Johnson – Communications Director
<b>Public</b>	7
<b>Parish Oath of Office</b>	Father Jim Corrigan, Pastor of Our Lady of Perpetual Help Parish administered the Catholic School Trustee Oath of Office to the Trustees and led everyone in prayer.
<b>Oath of Office</b>	Secretary-Treasurer Ryan Stierman administrated the Oath of Office to the Trustees (Trustee Declaration and Oath of Office attached).
<b>Call to Order</b>	Secretary-Treasurer Ryan Stierman called the meeting to order and asked Superintendent Michael Hauptman to lead everyone in prayer.
<b>Acknowledgement</b>	We acknowledge that we are on the traditional land of Treaty No. 6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.
<b>O’ Canada</b>	Everyone joined together in the singing of O’Canada.

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**Election of Chair**

Secretary-Treasurer Ryan Stierman made the first call for nominations for the position of Chair of the Board of Trustees.

Trustee Ted Paszek nominated Trustee Justine Wright for the position of Chair of the Board of Trustees. Trustee Justine Wright accepted the nomination.

Secretary-Treasurer Ryan Stierman made the 2<sup>nd</sup> and 3<sup>rd</sup> call for nominations. There were none.

**127/2017 Trustee Jean Boisvert** moved to cease nominations.

**CARRIED**

Trustee Justine Wright was declared the Board Chair by acclamation.

Chair Justine Wright thanked everyone for the vote of confidence.

**Election of Vice-Chair**

Chair Justine Wright called for nominations for the position of Vice-Chair of the Board of Trustees.

Trustee Jean Boisvert nominated Trustee Ron Baier for the position of Vice-Chair of the Board of Trustees. Trustee Ron Baier accepted the nomination.

Trustee Michelle Szott nominated herself for the position of Vice-Chair of the Board of Trustees.

Chair Justine Wright made the 2<sup>nd</sup> and 3<sup>rd</sup> call for nominations. There were none.

**128/2017 Trustee Ted Paszek** moved to cease nominations for Vice-Chair.

**CARRIED**

Chair Justine Wright invited the two nominees to speak on their nominations.

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Chair Justine Wright with the help of Secretary-Treasurer Ryan Stierman administered a secret ballot for the position of Vice-Chair.

Trustee Michelle Szott was declared Board Vice-Chair.

Trustee Michelle Szott thanked everyone for the opportunity to support the Board Chair.

**129/2017 Trustee Ted Paszek** moved to destroy the ballots.

**CARRIED**

Chair Justine Wright expressed her appreciation of the Trustees' support.

**Committee Structure**

The following committee representatives were struck by the Board:

**STANDING COMMITTEES:** (\*denotes Chair of Committee)

**ATA Employee Relations**

\* Ted Paszek      Justine Wright      alternate: Michelle Szott

**ATA Liaison**

\*Ron Baier    Jean Boisvert    alternate: Teresa Makowecki

**Employee Relations (CUPE Local 1961)**

\* Ted Paszek      Justine Wright    alternate: Le-Ann Ewaskiw

**Employee Relations (UNIFOR Local 71)**

\* Jean Boisvert    Teresa Makowecki    alternate: Michelle Szott

**Superintendent Employee Relations**

\* Ron Baier      Justine Wright    alternate: Teresa Makowecki

**Employee Relations (Transportation)**

\* Jean Boisvert    Le-Ann Ewaskiw    alternate: Michelle Szott

**Student Issues Committee**

\* Michelle Szott      Le-Ann Ewaskiw    Ron Baier

**Audit Committee**

\* Ted Paszek              Jean Boisvert      Justine Wright

**Policy Committee**

\* Ron Baier              Le-Ann Ewaskiw    alternate : Jean Boisvert

**Board Representations** – reports to appear in items for information section of agenda

**ACSTA (Alberta Catholic School Trustees' Association)**

Michelle Szott

**ASBA (Alberta School Boards Association)**

Justine Wright                      alternate: Jean Boisvert

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**Religious Education Activities for Life (REAL)**

Jean Boisvert

**Rural Caucus**

Teresa Makowecki                      alternate: Jean Boisvert

**Young Author's Conference**

Le-Ann Ewaskiw

**Young Scientist's Conference**

Teresa Makowecki

**Parish/Board Liaison** – All Trustees

**130/2017**    **Trustee Michelle Szott** moved to destroy the Committee ballots.

**CARRIED**

**131/2017**    **Trustee Ted Paszek** moved to ratify the Committees as attached.

**CARRIED**

**Board Meeting Dates  
2017/2018**

Trustees discussed possible dates and times for the 2017/2018 school year. It was agreed that the Committee meeting will start at 1:00 p.m. and the public Regular Board Meeting will start at 2:30.

Meeting dates:

November 29, 2017

December 13, 2017

January 17, 2018

February 21, 2018

March 21, 2018

April 18, 2018

May 16, 2018

June 20, 2018

**132/2017**    **Trustee Jean Boisvert** moved that the Board accept the Board meeting dates as presented.

**CARRIED**

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Trustees discussed attendance at General Meetings of the Alberta Catholic Trustees' Association and it was decided that the topic will be placed on the Agenda of the November 29, 2017 meeting.

Superintendent Michael Hauptman concluded the meeting with a prayer.

**Adjournment**

The meeting adjourned at 2:40 p.m.

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**BOARD CHAIR**

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**SECRETARY-TREASURER**