

**ELK ISLAND CATHOLIC SEPARATE REGIONAL DIVISION NO. 41**  
**MINUTES OF THE REGULAR BOARD MEETING**  
**HELD ON WEDNESDAY, MAY 17, 2017 AT 2:32 P.M.**  
**CENTRAL LEARNING SERVICES, SHERWOOD PARK, ALBERTA**

<b>Present</b>	<b>Mrs. Justine Wright – Chair</b> <b>Mr. Jean Boisvert – Vice-Chair</b> <b>Mr. Ron Baier – Trustee</b> <b>Mrs. Charlene Melenka –Trustee</b> <b>Mr. Ted Paszek – Trustee</b> <b>Mrs. Michelle Szott – Trustee</b> <b>Mr. Michael Hauptman – Superintendent</b> <b>Mr. Shawn Haggarty – Deputy Superintendent</b> <b>Mr. Ryan Stierman - Secretary-Treasurer</b>
<b>Absent</b>	<b>0</b>
<b>Also present</b>	Mrs. Marie Frederick – Recording Secretary Mrs. Susan Johnson – Communication & Engagement Coordinator Mr. Dave Kornder – REAL Foundation
<b>Public</b>	<b>0</b>
<b>Call to Order</b>	Chair Justine Wright called the meeting to order at 2:32 p.m.
<b>Prayer</b>	Trustee Charlene Melenka led everyone in prayer and asked everyone to remember all the staff and students who have lost loved ones or who are struggling or suffering.
<b>O' Canada</b>	Chair Justine Wright welcomed everyone to the meeting and everyone joined together in the singing of O'Canada.
<b>Acknowledgement</b>	We acknowledge that we are on the traditional land of Treaty No. 6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.
<b>Additions to the Agenda</b>	Trustees asked to add another presentation under Presentation and Delegations and asked to move the Board Evaluation under Items for Information.

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**064/2017**      **Vice-Chair Jean Boisvert** moved to adopt the Agenda as amended.

**CARRIED**

**Minutes of Regular Board Meeting of April 19, 2017**      **065/2017**      **Trustee Ted Paszek** moved that the minutes of the Regular Board Meeting of April 19, 2017 be adopted as circulated.

**CARRIED**

**PRESENTATION & DELEGATIONS:**

**REAL Foundation –  
Dave Kornder**

The President of the Religious Education Activities for Life (REAL) Foundation, Mr. Dave Kornder, updated the Board on the Foundation:

- the REAL Foundation is standing behind the goals that are set by Elk Island Catholic Schools.
- the golf tournament fundraiser is scheduled for Wednesday, May 24<sup>th</sup>.
- the Friend of the Foundation Award was presented to Mrs. Deb Sykora, on her husband's, Trustee Tony Sykora's, behalf.

Mr. Kornder thanked the Trustees and the Superintendent for all of their support.

Division Principal, Faith & Wellness Formation, Paul Corrigan, expressed his appreciation for the support the Division has received from the REAL Foundation. Mr. Corrigan briefed Trustees on the new initiatives for the upcoming 2017/2018 school year.

Trustees thanked the REAL Foundation for all of their support.

**Donation – St. Teresa of  
Calcutta Picture and  
Letter**

Mr. Kornder donated a picture of and a letter signed by St. Teresa of Calcutta and Mr. Corrigan thanked Mr. Kornder for the donation and indicated that the picture will have a welcome home at Elk Island Catholic Schools.

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**066/2017**     **Vice-Chair Jean Boisvert** moved that the Board accept for information the presentation by the REAL foundation and that the Board acknowledge receipt of the picture of St. Teresa of Calcutta and the letter signed by St. Teresa donated by Mr. Dave Kornder.

**CARRIED**

**ITEMS FOR INFORMATION:**

**Board Evaluation  
Summary**

Chair Justine Wright referred Trustees to the Board Evaluation Summary of the previous Regular Board Meeting.

**Correspondence:**

Chair Justine Wright referred Trustees to the:

1. Thank you letter from the Canadian Tobacco, Alcohol & Drugs Coordinator with the University of Alberta thanking the Board for their participation in their survey.
2. Email from the Archbishop Jordan Catholic High School Alumni group for the Board's letter of recognition.

**067/2017**     **Trustee Michelle Szott** moved to accept the correspondence for information.

**CARRIED**

**Trustee Reports:  
ACSTA Report –  
S.P.I.C.E**

Trustee Michelle Szott referred Trustees to her report on the Alberta Catholic Schools' Trustee Association's S.P.I.C.E retreat for information.

**Blueprints**

Trustee Ted Paszek gave a verbal report on the Blueprints conference. Mr. David Wells was the keynote speaker and he was excellent and engaging.

**Audit Committee Report**

Trustee Charlene Melenka indicated that the Audit Committee Minutes of April 19<sup>th</sup> will be brought forward to the June Regular Board Meeting.

**ASBA Zone 2/3 Report**

Chair Justine Wright referred Trustees to the attached Alberta

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School Board Association's (ASBA) Zone 2/3 Proposed Budget Presentation, the Budget Bylaws Bulletin and Alberta Education's Follow-up to Questions for information.

**068/2017**      **Trustee Charlene Melenka** moved that the Trustees' Reports be accepted for information.

**CARRIED**

**Superintendent's Report:**

Superintendent Michael Hauptman referred Trustees to his attached report and responded to Trustee questions:

- Catholic School Formations – Camrose County and Beaver County
- Deputy Minister of Education – move forward with Assurance Model
- Notes from the RCMP SRO Meeting

**069/2017**      **Trustee Ted Paszek** moved that the Board accept the Superintendent's report for information.

**CARRIED**

**Secretary-Treasurer's Report**

Secretary-Treasurer Ryan Stierman highlighted his report:

1. Financial Report for period ending April 30<sup>th</sup>, 2017
2. Board Governance Report for period ending April 30<sup>th</sup>, 2017

**070/2017**      **Trustee Michelle Szott** moved that the Board accept the Secretary-Treasurer's report for information.

**CARRIED**

**UNFINISHED BUSINESS:**

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**NEW BUSINESS:**

**Calendar Modification  
Camrose**

Deputy Superintendent Shawn Haggarty briefed Trustees on the proposed modifications to the 2017-2018 School Calendars for Camrose as presented.

**071/2017**      **Vice-Chair Jean Boisvert** moved that the Board approve the two modified 2017 – 2018 School Calendars for Camrose as presented.

**CARRIED**

**2018-2019 Fort  
Saskatchewan  
Configuration**

Superintendent Michael Hauptman briefed Trustees on the proposed Fort Saskatchewan Configuration.

**072/2017**      **Trustee Ron Baier** moved that the Board of Trustees approve the following configuration for Fort Saskatchewan for the 2018-2019 school year:

- That the Board of Trustees transfers Our Lady of the Angels Catholic School Grades 5, 6, 7, and 8 Programs to the St. John Paul II Catholic School commencing June 30, 2018.
- That the Board of Trustees transfers St. John Paul II Catholic School Grades 9, 10, 11, 12 Programs to the St. André Bessette Catholic High School commencing June 30, 2018.
- That the Board of Trustees establishes Our Lady of the Angels Catholic School as an ECS to grade 4 program commencing June 30, 2018.
- That the Board of Trustees sets the attendance boundaries of St. John XXIII Catholic School as the Fort Saskatchewan lands west of Hwy 21, up to Hwy 15 west commencing June 30, 2018.
- That the Board of Trustees sets the attendance

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boundaries of Our Lady of the Angels Catholic School as the lands in Sturgeon County, rural lands east and north of Fort Saskatchewan and Fort Saskatchewan Lands east of Hwy 21 and north of Hwy 15 west commencing June 30, 2018.

**073/2017**      **Trustee Ted Paszek** moved to table motion 072/2017 to the next Board meeting.

**CARRIED**

The tabled motion will be brought forward to the Fort Saskatchewan community for feedback.

**Catholic Education  
Parent Advisory Council  
(CEPAC)**

Trustees discussed some procedural issues concerning the Catholic Education Parent Advisory Council (CEPAC).

Superintendent Michael Hauptman will establish a procedure on the issue of Board coverage of mileage for school council members when they attend Board directed meetings outside their Wards.

**Board Evaluation**

**074/2017**      **Vice-Chair Jean Boisvert** moved that the Board recognize the completion of the Board Evaluation as presented by consultant Mr. Sig Schmold.

**CARRIED**

**Superintendent  
Evaluation**

**075/2017**      **Vice-Chair Jean Boisvert** moved that the Board acknowledges the completion of the Superintendent Evaluation which reflects a positive outcome.

**CARRIED**

**Policy 7 – Board  
Operations – 1<sup>st</sup> reading**

**076/2017**      **Vice-Chair Jean Boisvert** moved that the Board give 1<sup>st</sup> reading to the changes to Policy 7 – Board Operations as read.

**CARRIED**

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<b>Policy 8 – Board Committees</b>	<b>077/2017</b>	<b>Vice-Chair Jean Boisvert</b> moved that the Board give 1 <sup>st</sup> reading to the changes to Policy 8 – Board Committees as read.
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**CARRIED**

<b>Policy 21 – School Fees and Charges</b>	<b>078/2017</b>	<b>Vice-Chair Jean Boisvert</b> moved that the Board give 1 <sup>st</sup> reading to Policy 21 – School Fees and Charges as read.
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	<b>079/2017</b>	<b>Trustee Ron Baier</b> moved to table motion 078/2017.
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**CARRIED**

<b>Closing Prayer</b>	Trustee Ted Paszek closed the meeting with a prayer
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<b>Adjournment</b>	Chair Justine Wright declared the meeting adjourned at 5:30 p.m.
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**BOARD CHAIR**

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**SECRETARY-TREASURER**

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