

TEACHING STAFF DEVELOPMENT OPPORTUNITIES

Background

A critical factor in accomplishing the Division's mission and vision is a highly competent, skilled and committed staff. In this regard, the Division is committed to providing in-service education and professional development opportunities for staff to the extent that its resources permit.

Procedures

1. The Superintendent is authorized to plan, develop and implement in-service and professional development activities for staff, in keeping with the Division's goals and objectives.
2. In-service education will be provided to staff to the extent of funding derived from:
 - 2.1 In-service grants received from Alberta Education;
 - 2.2 Grants received from other sources; and
 - 2.3 School based budget allocations.
3. In-service activities shall be planned to include as many staff members as is possible and reasonable.
 - 3.1 Central Learning Services Leadership may engage representative members from various schools, grades or subject areas to attend workshops.
 - 3.2 These individuals will then disperse the acquired skills and knowledge back to their peers within respective schools or the Division.
4. Local in-service programs and activities will be established by Central Learning Services Leadership and school administrators.
5. Each school staff shall develop internal professional development in-service activities to complement those of the Central Learning Services Leadership. In such cases the Principal shall endeavor to involve staff in activities applicable to their roles.
6. In the budget allocation process, K-8 programs (including grade 9 programs that are not part of a high school program) shall be provided with two sub days per teacher for collaborative release time.
7. Organization of collaborative time shall be at the discretion of school leadership in consultation with staff.

8. School professional development plans must indicate the organization of collaborative time for teachers as it pertains to school and division goals.
9. Teachers are encouraged to participate in activities which will keep them knowledgeable about current teaching trends, e.g.: ATA, Specialist Councils.
10. Professional staff shall attend the regional teachers' convention and teacher institute day.
11. The Superintendent or designate may, from time to time, identify professional development activities which are external to the Division and either direct or approve individual(s) attendance or participation at such.

Reference: Section 18, 20, 22, 39, 60, 61, 96, 113 School Act
Certification of Teachers Regulation 3/99 (Amended AR 206/2001)
Practice Review of Teachers Regulation 11/2010
Ministerial Order 004/98 – Goals and Standards Applicable to the Provision of Basic Education
in Alberta
Ministerial Order 016/97 – Teaching Quality Standard
Guide to Education ECS to Grade 12
Practice Review Bylaws

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