

**Field Trip / Excursion Risk Assessment Checklist**

1. Aligned with EICS' Administrative Procedure 260, this Field Trip / Excursion is classified as being: *(please check one box below)*

- High risk
- Low to moderate risk

2. Please identify any potential hazards (situations that expose to danger or harm) associated with this field trip/excursion.

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3. Which people will be exposed to the potential hazards indicated above? *(please check as many as are applicable)*

- students
- staff members
- other *(please specify)* \_\_\_\_\_
- volunteers
- external agents

4. Have you read the "Safety Guidelines for Physical Activity in Alberta Schools" document for the instructional and safety guidelines for this trip to proceed?

- Yes
- No

5. Are the required supervision, instructional considerations and equipment/facilities guidelines in place for this trip to proceed?

- Yes
- No

6. Is a "site review" required prior to a decision to go on the field trip/excursion?

- Yes
- No

7. If yes, when will this be conducted? If no, please explain why not.

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\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date