

<p><b>ELK ISLAND CATHOLIC S.R.D. NO. 41</b></p> <p><b>LEGAL REFERENCES:</b> <i>School Act</i>, Section 44</p> <p><b>CROSS REFERENCE:</b> CA, School - Based Leadership; Communities of Faith; A Planning Handbook</p>	<p><b>CODE:</b> <b>ECAC-Policy</b></p> <p><b>TITLE:</b> Property Maintenance</p> <p><b>ADOPTION DATE:</b> February 7, 2001</p> <p><b>REVISION DATE:</b></p>
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**The property of the Division should present the appearance of being well cared for at all times. The exterior of buildings should be maintained in good repair. Grounds should be free of hazards. The interior of buildings should be clear, orderly, attractively decorated, and free from obstructions and untidy accumulations.**

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1. School buildings and grounds will be maintained at a level consistent with provincial code requirements and Division standards.
2. The Division staff shall periodically evaluate the physical condition of its facilities and grounds and identify both deficiencies and desired enhancements.
3. Each year, as part of the operational planning and budgeting process, the Board will prioritize facility and grounds maintenance projects and reflect these priorities in the recommended allocation of resources for budgeting purposes.
4. The Principal is responsible for identifying building deficiencies and desired enhancements and communicating these to the Secretary-Treasurer.
5. The Secretary-Treasurer, in consultation with the principals and the Superintendent, is

responsible for developing and implementing the Division's buildings and grounds maintenance program(s).