

<p>ELK ISLAND CATHOLIC S.R.D. NO. 41</p> <p>LEGAL REFERENCES: <i>School Act</i>, Section 86, 94, 94.1, 95</p> <p>CROSS REFERENCE: BBA, CM, School Division Annual Report; DGA, Signing Authority</p>	<p>CODE: CB-Policy</p> <p>TITLE: Superintendent</p> <p>ADOPTION DATE: December 6, 2000</p> <p>REVISION DATE:</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------

The Board shall appoint a Superintendent of Schools (Superintendent) for a period of not more than five years with the prior approval in writing of the Minister. In accordance with the *School Act*, the Superintendent shall serve as the chief executive officer of the Board and the chief education officer of the Division.

The Superintendent shall be responsible for the administration of the Division and shall report directly to, and shall be held solely accountable by, the Board. The Board shall evaluate the performance of the Superintendent annually in conjunction with the presentation of the Division Annual Report to the Board.

The Board expects the Superintendent's responsibilities to be discharged in a manner consistent with sound educational and administrative practice, legislation, Board policy, teachings of the Catholic church and the Board's collective agreements with its employee groups.

The Superintendent shall advise the Board on matters arising within the jurisdiction of the Board, recommend policies to the board, and implement the Board's policies.

The Board's primary concern is with the health and safety of the staff and students in the Division. To this end, the Board authorizes the Superintendent to suspend a teacher from the performance of duties without prior notice if the Superintendent is of the opinion that the welfare of the students is threatened by the presence of the teacher. The Superintendent shall advise the Board forthwith of a suspension under Section 86(1.1) of the *School Act*.

<p>ELK ISLAND CATHOLIC S.R.D. NO. 41</p> <p>LEGAL REFERENCES: <i>School Act</i>, Section 86, 94, 94.1, 95</p> <p>CROSS REFERENCE: BBA, CM, School Division Annual Report; DGA, Signing Authority</p>	<p>CODE: CB-Guidelines</p> <p>TITLE: Superintendent</p> <p>ADOPTION DATE: December 6, 2000</p> <p>REVISION DATE:</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------

1. The Board expects the Superintendent to coordinate the collective talents of all staff so that their combined efforts will result in the best opportunities possible for the students within the Division.
2. The Board expects the Superintendent to work in a spirit of collegiality, teamwork and cooperative decision-making.
3. The Superintendent shall be responsible for the total administration of the Division and shall report directly to, and shall be held solely accountable by, the Board for:
 - 3.1 Advising the Board on matters arising in all areas of Board jurisdiction;
 - 3.2 Recommending appropriate policies and amendments to policies to the Board;
 - 3.3 Implementing the policies and plans of the Board;
 - 3.4 Determining present and future educational needs of the Division and developing short and long-range plans for meeting those needs;
 - 3.5 Coordinating and integrating educational programs, physical facilities and financial and human resources within the Division;
 - 3.6. Evaluating all aspects of the educational system and keeping the board informed on the function of all educational aspects;
 - 3.7. Providing leadership and fostering conditions which will ensure the improvement of the education program, the efficient use of resources and effective personnel performance;
 - 3.8. Designing and staffing an organization which will ensure that educational and administrative functions are carried out effectively and efficiently;
 - 3.9. Developing guidelines and procedures for Board policies that require them; and
 - 3.10. Carrying out specific responsibilities delegated by the Board from time to time.