ELK ISLAND CATHOLIC S.R.D. NO. 41	**CODE:** **CA-Policy**
LEGAL REFERENCES: *School Act*, Section 17	**TITLE:** School - Based Leadership
CROSS REFERENCE: CAB, School Councils; JD, Public Participation at Board Meetings; Committees of Faith and Learning: A Planning Handbook	**ADOPTION DATE:** February 7, 2001 **REVISION DATE:**

The Board supports the concept of school-based leadership, decision-making, planning and budgeting. The Board believes that decisions regarding school policies, instructional programs and services, and the allocation of funds are the responsibility of the principal. Such decisions must be made following consultation with school staff, the School Council, and be consistent with current legislation, Board policy, collective agreements and administrative direction. The principal will be held accountable for the outcomes of such decisions.

ELK ISLAND CATHOLIC S.R.D. NO. 41	**CODE:** **CA-Guidelines**
LEGAL REFERENCES: *School Act*, Section 17	**TITLE:** School - Based Leadership
CROSS REFERENCE: CAB, School Councils; JD, Public Participation at Board Meetings; Committees of Faith and Learning: A Planning Handbook	**ADOPTION DATE:** February 7, 2001 **REVISION DATE:**

1. The Board is committed to the enhancement of the Catholic identity and faith dimensions of all aspects of the Division's operation consistent with the Mission, Beliefs and Values.

2. The Board will establish, communicate and monitor Division goals, objectives and priorities designed to achieve the Division Mission and vision.

3. School administration will develop priorities and plans for programs, activities and services in consultation with staff, the School Council and students.

4. The Board, through the budget process, wishes to encourage innovation in Catholic leadership, organization, learning, teaching, administrative and resource distribution practices.

5. The primary objective of school-based decision-making is to direct the maximum amount of resources to improve the teaching-learning environment at the school.

6. Instructional funds will be distributed to schools using a model that provides an equitable allocation to each school, taking into consideration student enrolment and other factors.

ELK ISLAND CATHOLIC S.R.D. NO. 41	**CODE:** **CA - Procedures**
LEGAL REFERENCES: *School Act*, Section 17	**TITLE:** School Based Leadership
CROSS REFERENCE: CAB, School Councils; JD, Public Participation at Board Meetings; Committees of Faith and Learning: A Planning Handbook	**ADOPTION DATE:** February 7, 2001 **REVISION DATE:**

1. The principal shall establish a procedure for developing a School Education Plan by which input is solicited and considered from staff, School Council and students, where appropriate.

2. Each year a school allocation model will be developed by Division administration, with input from school administrators, and circulated to all schools.

3. School Education Plans shall be submitted annually to the Superintendent for approval on or before a deadline date to be established annually. The compiled School Education Plans will be submitted to the Board for information prior to June 30 for the following school year.

4. Annual Report of School Operations and Improvment shall be submitted to the Superintendent by June 30th in each year. The Superintendent will present the compiled School annual Education Results Reports to the Board for information by October 30th in each year.

5. Principals will communicate the content of School Education Plans and School Annual Education Results Reports to their school communities.