

ELK ISLAND CATHOLIC S.R.D. NO. 41	CODE: BK - Policy
LEGAL REFERENCES:	TITLE: School System Evaluation
CROSS REFERENCE:	ADOPTION DATE: May 5, 1999
	REVISION DATE:

The Board will periodically conduct evaluations of the school system for the purpose of monitoring, enhancing and advancing Catholic Education.

ELK ISLAND CATHOLIC S.R.D. NO. 41	CODE: BK - Guidelines
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1. Primary responsibilities for a system evaluation will be assumed by the Division and will be undertaken when there is evidence of need.
2. The school system evaluation will be conducted to assess:
 - 2.1 the appropriateness of system objectives;
 - 2.2 the achievement of system objectives; and
 - 2.3 the efficiency of the system in achieving objectives.
3. The school system evaluation team may consist of representatives designated by the Board from:
 - 3.1 the school Division;
 - 3.2 the Government of Alberta;
 - 3.3 Personnel from other board divisions;
 - 3.4 Alberta School Boards Association;
 - 3.5 other education groups, eg: university personnel; and
 - 3.6 Division residents.
4. The school system evaluation will be used to make decisions with respect to:

- 4.1 the maintenance, modification, or discontinuation of present fiscal, management, and program objectives of the system; and
- 4.2 ways in which the objectives of the fiscal, management, and program components can be realized more effectively and efficiently.

<p>ELK ISLAND CATHOLIC S.R.D. NO. 41</p> <p>LEGAL REFERENCES:</p> <p>CROSS REFERENCE:</p>	<p>CODE: BK - Procedures</p> <p>TITLE: School System Evaluation (Page 1 of 2)</p> <p>ADOPTION DATE: May 5, 1999</p> <p>REVISION DATE:</p>
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- 1. The following areas will be addressed:
 - 1.1 The Board
 - 1.1.1 Philosophy;
 - 1.1.2 Mission Statement;
 - 1.1.3 Goals; and
 - 1.1.4 Policy Handbook.
 - 1.2 Central Office
 - 1.2.1 administrative hierarchy and delineation of responsibilities and duties
 - 1.2.2 decision making processes; and
 - 1.2.3 accessibility of officials to the public.
 - 1.3 Business Management
 - 1.3.1 preparation of budget;
 - 1.3.2 fiscal control; and
 - 1.3.3 overall financial agreement
 - 1.4 Personnel
 - 1.4.1 quantity and quality of staff;
 - 1.4.2 staff organization and utilization
 - 1.4.3 nature and scope of educational services; and
 - 1.4.4 role of the community in the educational process.
 - 1.5 Program
 - 1.5.1 nature, scope and status of present program; and
 - 1.5.2 reporting and control of educational standards in the schools.

1.6 Physical Plant and Equipment

1.6.1 evaluation of buildings, facilities, equipment and supplies;

1.6.2 inspection procedures;

1.6.3 maintenance, grounds, and custodial services; and

1.6.4 preventative maintenance

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1.7 Climate

1.7.1 rating of school system by the public;

1.7.2 relations with the media;

1.7.3 relationship with professional associations and unions;

1.7.4 management of grievances;

1.7.5 staff absence; and

1.7.6 evidence that the Board and staff take pride in their work and the Division.

2. The Board will determine the terms of reference for the evaluation.

3. The evaluation team will:

3.1 establish a plan;

3.2 conduct the evaluation including collection and analyses of data;

3.3 present the evaluation report to the Board; and

3.4 recommend follow-up action.

4. The Superintendent will maintain a record of recommended follow-up activities and undertake action as determined by the Board.

5. The evaluation report will become a public document.