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**ELK ISLAND CATHOLIC S.R.D. NO. 41**

**LEGAL REFERENCES:** *School Act:* Sec. 44 and 217

**CROSS REFERENCE:** BBF, BDA, BFA, BFE, CB, DBA, FA, GB, GBA, HFD, IFA, IN

**CODE:** **BBA - Policy**

**TITLE:** School Board Powers and Duties

**ADOPTION DATE:** May 5, 1999

**REVISION DATE:**

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**The powers of the Board, as identified in the *School Act*, shall be exercised by the trustees in duly constituted meetings, unless delegated by means of written Board policy or by a resolution of the Board. The Board shall exercise its authority through the performance of legislative, judicial, and appraisal functions.**

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1. The legislative function is performed by the formulation and adoption of:
  - 1.1 educational objectives in keeping with the Goals of Education and Goals of Schooling adopted by the Legislative Assembly and the needs and aspirations of its students; and
  - 1.2 policies which give direction to its employees, students, and electors.
  
2. The judicial function is performed by hearing and adjudicating appeals against:

- 2.1 Board policy/guidelines/procedures;
  - 2.2 administrative interpretation of 2.1; and
  - 2.3 such other circumstances as may be prescribed by statute and such collective agreements as may be in force between the Board and its employees.
3. The appraisal function is performed by:
- 3.1 regularly reviewing and assessing the impact of Board policy/guidelines/procedures;
  - 3.2 regularly appraising the performance of itself and its Chief Executive Officer (Superintendent);
  - 3.3 visitation to real property of the Board; and
  - 3.4 receiving delegations to appear before the Board.
4. The Board specifically reserves unto itself the discharge of the following responsibilities:
- 4.1 Staff Personnel.
    - 4.1.1 Determination of the number and types of personnel to be employee
    - 4.1.2 Recruitment and appointment of personnel to administrative positions.
    - 4.1.3 Determination of the nature of recognition, promotion and disciplinary action to be administered to an employee.

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4.2 Buildings

- 4.2.1 Approval of non-budgeted expenditures anticipated to be in excess of \$5,000.
- 4.2.2 Selection of architects/consulting engineers.
- 4.2.3 Approval of change orders.
- 4.2.4 Purchase and sale of real property.
- 4.2.5 Approval of joint-use agreements and leases.
  
- 4.3 Curriculum
  - 4.3.1 Approval of request to 'pilot' new courses of study.
  - 4.3.2 Approval of the schedule of introduction for new courses.
  - 4.3.3 Approval of curricular activities scheduled to occur away from the District or requiring students to be absent from their place of residence for a period in excess of twenty hours.
  - 4.3.4 Hear and determine appeals against the use, or content, of instructional materials.
  
- 4.4 Students
  - 4.4.1 Approval prior to implementation of, all student fees to be levied.
  - 4.4.2 Approval of school attendance boundaries.
  - 4.4.3 Approval of new services, deletion or major revision of existing services, made available to students.
  - 4.4.4 Hear and determine administrative recommendations concerning suspension and expulsion of students.
  
- 4.5 Transportation
  - 4.5.1 Approval prior to implementation of significant alterations to previously approved school bus routes.

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4.6 Board Operations

- 4.6.1 Approval of the Annual Budget.
  - 4.6.2 Approval of the monthly accounts.
  - 4.6.3 Approval of the introduction, deletion or major revision of existing educational services.
  - 4.6.4 Approval of all news releases dealing with newly-adopted/revised Board policies.
5. The Board shall give the Superintendent discretionary powers to deal with individual situations or cases within the limits established by Board Policy. The Board shall support the Superintendent's actions, and in his absence, the actions of his delegates, which are exercised within these discretionary powers, and will not interfere with or reverse the action of the Superintendent, and in his absence the actions of his delegates, unless it considers that such action is a misinterpretation or a violation of Board Policy, or contrary to best established practice.
6. The Board shall endeavour to arrange educational opportunities for students whose needs cannot be met by the programs it offers.
- 6.1 Where a group of students require a particular program, such as vocational or special education, the Board may meet the needs of the group through a tuition agreement or exchange of students with an appropriate school authority.
  - 6.2 Where an individual student requires a special program because of a particular disability, the Board shall make every effort to place the child in a proper school and may share the cost as it deems appropriate to the circumstances.
7. The Board is responsible for providing adequate and direct means for keeping the local citizenry informed about the schools and for keeping itself and the school staff informed about the needs and wishes of the public.