



**Pediatric Occupational Therapist
District Office (Sherwood Park)
Competition #10/058N**

Elk Island Catholic Schools (EICS) serves the communities of Camrose, Fort Saskatchewan, Strathcona County (Sherwood Park) and Vegreville in central Alberta. Sixteen schools throughout the division serve over 5,800 students. The EICS Education Centre is located in Sherwood Park, where the Superintendent of Schools, along with a team of administrators, carries out the daily administration of the Division.

Reporting to the Assistant Superintendent of Student Services, the Occupational Therapist will assess, provide intervention and consult with parents, staff, and other professionals. Students range from early intervention programs to students in Kindergarten to Grade 12 with mild, moderate and severe needs. The successful candidate will have a Baccalaureate or preferably a Masters Degree in Occupational Therapy and have current registration with the ACOT. This is a 10-month fulltime position.

Start date will be August 26, 2010. Salary will be commensurate with education and experience. Please include with your resume: a letter of application – quoting **Competition #10/058N**, salary expectations and a minimum of three references. Applications will be received **until 4:00 p.m., Friday, July 9, 2010** by:

Mr. Joe Weleschuk
Assistant Superintendent – Human Resource Services
Elk Island Catholic S.R.D. #41
160 Festival Way
Sherwood Park, Alberta
Fax: (780) 467-5469 / Email: apply@eics.ab.ca

We thank all applicants for their interest but only those being considered to advance in the selection process will be contacted.

POSITION DESCRIPTION

ROLE DESCRIPTION

Under the direction of the Assistant Superintendent of Student Services, this position will be responsible for providing assessment, consultation, screening, program planning and therapeutic interventions for students with mild/moderate and severe disabilities within Division schools.

Through collaborative partnerships with classroom teachers and other professionals, the individual will be responsible for the selection, development, and implementation of activities to develop fine and gross motor skills and sensory integration skills.

KNOWLEDGE, EDUCATION AND EXPERIENCE

This position requires the individual to possess the following: a license to practice within the Province of Alberta; to be a member in good standing of AAROT; have a minimum of two years pediatric experience; possess superior skills in diagnosis and program intervention; and exhibit excellent interpersonal skills.

DUTIES AND RESPONSIBILITIES

1. To evaluate children with fine and gross motor needs.
2. To formulate and implement occupational therapy goals for Individualized Program Plans (IPPs) within a consultative model.
3. To collaborate with parents, caregivers, teachers, educational assistants, and other professional to meet the needs of children.
4. To provide on-going monitoring and documentation of student progress and the effectiveness of treatment.
5. To write reports and other required documents.
6. To educate and consult with parents, teachers, and educational assistants about children's motor skills development and associated disorders.
7. To collaboratively work with educational assistants assigned to PUF students.
8. To participate in IPP meetings, as needed.
9. To make Family-Oriented PUF Programming visits, as needed.
10. To provide strategies, resources, materials, and programming ideas for classroom activities that will foster motor development and target IPP goals.
11. In consultation with Division staff, make appropriate referrals to outside agencies relating to motor skills development.
12. To provide recommendations for resources that would benefit the children in the Brighter Beginnings Program.
13. To provide year-end post testing and a written progress report for each child, as required.
14. Within a consultative model, to work as a team member in the Brighter Beginnings Program.
15. To conduct Parent and Staff Workshops in the area of fine and gross motor development.
16. To supervise O.T. and O.T.A. students on practicums from the U. of A. and G.M.C.C.
17. To supervise OT-Assistants employed by the division.